

TOWN OF CLARENDON, VERMONT
Town Web Site: clarendonvt.org

SELECT BOARD MEETING SCHEDULE
CALENDAR YEAR 2018

All residents of the Town of Clarendon are welcome to attend Select Board meetings. Meetings are held on the second and fourth Mondays of each month at the Clarendon Town Hall, 279 Middle Road, Clarendon, Vermont. **Meetings begin at 6:00 p.m.** These meeting dates are subject to change by the Board of Selectmen. There will be notices posted announcing any necessary cancellation or changes in meeting dates and any additional Special or Budget Select Board meetings. The schedule for Regular Select Board Meetings is as follows:

January	8 22	July	9 23
February	12 26	August	13 27
March	12 26	September	10 24
April	9 23	October	8 22
May	14 30 Wednesday	November	12 26
June	11 25	December	10 No second meeting.

SELECT BOARD AGENDA POLICY

If you would like placement on the meeting agenda to discuss a matter with the Select Board you can request agenda placement by contacting the Administrative Assistant at clarendonadmasst@comcast.net; *all requests must be in writing, and must contain a subject.* The time given for a speaker on the agenda will be 5-10 minutes; time may be added at the discretion of the Select Board. A request can also be mailed to the Clarendon Board of Selectmen, P.O. Box 30, Clarendon, Vermont 05759, or hand delivered at the Town Hall.

The meeting agenda also includes two public comment sections; one for general comments, and one for agenda items only.

All request for agenda placement must be received no later than 1:00 p.m. on the Thursday preceding the scheduled Monday meeting to allow time for preparation of the agenda and time for Select Board members to prepare for the meeting. *Individuals not on the agenda must wait until completion of all agenda items unless invited by the Select Board Chairman to speak.*